

**BUSINESS ENGLISH
(HMTS 1101)**

Time Allotted : 3 hrs

Full Marks : 70

Figures out of the right margin indicate full marks.

*Candidates are required to answer Group A and
any 5 (five) from Group B to E, taking at least one from each group.*

Candidates are required to give answer in their own words as far as practicable.

**Group - A
(Multiple Choice Type Questions)**

1. Choose the correct alternative for the following: **10 × 1 = 10**

- (i) I am never late for the Maths class. I am _____ on time.
(a) usually (b) rarely
(c) often (d) always
- (ii) Synonym of malice
(a) benevolence (b) kindness
(c) hostility (d) sympathy
- (iii) Change to passive voice.
The official has cheated me
(a) I was cheated by the official. (b) I had been cheated by the official.
(c) I was being cheated by the official. (d) I am cheated by the official.
- (iv) Change from Indirect to Direct Speech.
He said that he charged only fifty rupees per packet.
(a) "I charge only fifty rupees per packet."
(b) "I can charge fifty rupees per packet."
(c) "For each of the packet I charged only fifty rupees."
(d) "For each of the packet I have charged only fifty rupees."
- (v) I only walked ___ for some time.
(a) into (b) in
(c) on (d) on to
- (vi) I don't have ___ money to purchase a new laptop.
(a) little (b) very much
(c) too much (d) enough

- (vii) Antonym for obscure
(a) distinct (b) discover
(c) disgust (d) dismay
- (viii) Choose the correct article.
He had ___ working analysis of mankind's trouble: marriage, money and ___
tangles of human ties.
(a) a, the (b) an, a
(c) the, the (d) a, an
- (ix) Change to the future tense.
The young man rose with impatient haste.
(a) The young man had risen with impatient haste.
(b) The young man is rising with impatient haste.
(c) The young man did rise with impatient haste.
(d) The young man will rise with impatient haste.
- (x) Select the grammatically correct sentence.
(a) If you want to accumulate wealth, you need to start saving now.
(b) If you want to accumulate wealth, while starting to save now.
(c) If you want to accumulate wealth, after saving now.
(d) If you want to accumulate wealth, saving now.

Group - B

2. (a) Draw the basic process of communication. Explain the stages in the process.
(b) What are the different levels of communication? Give examples. **6 + 6 = 12**
3. (a) What is the importance of non-verbal communication? Discuss Proxemics and Chronemics with examples.
(b) Illustrate Wilbur Schramm's Interactive Model of communication and mention three major advantages. **6 + 6 = 12**

Group - C

4. (a) As the Local Committee Member write a letter report to the Councillor mentioning the problem of sanitation during monsoon based on a survey in the Tollygunge area.
(b) As the CFO of Care India (an NGO involved in social service) write a meeting notice along with the agenda inviting the project heads to a discussion on budget allocation for different projects of social service. **6 + 6 = 12**

5. (a) Edge Management Training Institute intends to purchase forty desktops for its IT lab. As the Purchase Manager of your Institute write a letter seeking quotation for forty desktops to HP.
- (b) As the Quality Assurance Manager of your textile company write a disciplinary memo to your team member for accepting inadequate quantity of materials from the supplier.

7 + 5 = 12

Group – D

6. Read the extract and answer the questions below.

Hail to thee, blithe Spirit!
Bird thou never wert,
That from heaven, or near it,
Pourest thy full heart
In profuse strains of unpremeditated art.

Higher still and higher
From the earth thou springest
Like a cloud of fire;
The blue deep thou wingest,
And singing still dost soar, and soaring ever singest.

In the golden lightning
Of the sunken sun,
O'er which clouds are bright'ning,
Thou dost float and run;
Like an unbodied joy whose race is just begun.

- (i) Identify at least two figures of speech and explain them in detail.
- (ii) Write the rhyme scheme of the extract.
- (iii) Endow a title to the extract and justify it.

6 + 4 + 2 = 12

7. Read the extract and answer the questions that follow:

Opera refers to a dramatic art form, originating in Europe, in which the emotional content is conveyed to the audience as much through music, both vocal and instrumental, as it is through the lyrics. By contrast, in musical theatre an actor's dramatic performance is primary, and the music plays a lesser role. The drama in opera is presented using the primary elements of theatre such as scenery, costumes, and acting. However, the words of the opera, or libretto, are sung rather than spoken. The singers are accompanied by a musical ensemble ranging from a small instrumental ensemble to a full symphonic orchestra.

- (i) Institute a comparison between opera and musical theatre as evident from the passage.

(ii) Write the meaning of libretto and ensemble and make one sentence each with the two words.

(iii) Give the passage a title of your own and justify it.

(6 + 4 + 2) = 12

Group - E

8. (a) Write how Nissim Ezekiel portrays a picture of contemporary rural India in his poem *Night of the Scorpion*.

(b) There is a contrast between the two stanzas of the poem *Palanquin Bearers*. Explain the contrast in the thematic concern with the shift in the thought of the bride.

6 + 6 = 12

9. (a) Describe the marketplace in R. K. Narayan's *An Astrologer's Day* in your own words (approx. 100 words).

(b) Write the ending of *The Monkey's Paw* in your own way, retaining the horror and suspense of Jacob's story (approx. 100 words).

6 + 6 = 12

Department & Section	Submission Link
Google Classroom Joining Link CSE/IT/ECE/ BT/AEIE/CHE/ ME/CE/EE	https://classroom.google.com/c/MjkxNjM4NTM5OTE0?cjc=bpdizrw
Answer Script Submission Link CSE/IT/ECE/ BT/AEIE/CHE/ ME/CE/EE	https://classroom.google.com/c/MjkxNjM4NTM5OTE0/a/MjkxNjQyMjg5ODk0/details