

B.TECH /AEIE/BT/CE/CHE/CSE/ECE/EE/IT/ME/1ST SEM/ HMTS 1101/2017
BUSINESS ENGLISH
(HMTS 1101)

Time Allotted : 3 hrs

Full Marks : 70

Figures out of the right margin indicate full marks.

Candidates are required to answer Group A and any 5 (five) from Group B to E, taking at least one from each group.

Candidates are required to give answer in their own words as far as practicable.

Group - A
(Multiple Choice Type Questions)

1. Choose the correct alternative for the following: **10 × 1 = 10**
- (i) Choose the correct synonym of the word 'Shrewd'
(a) intelligent (b) intellect (c) clever (d) cunning.
- (ii) Antonym of sceptic is
(a) cynic (b) critic (c) dissident (d) believer.
- (iii) Fill in the blank with appropriate conjunction:
-----I informed her, she did not bother to enquire about your health.
(a) While (b) Because (c) Even (d) Although.
- (iv) Change to passive voice:
The swine has cheated me.
(a) I was cheated by the swine.
(b) I had been cheated by the swine.
(c) I was being cheated by the swine.
(d) None of these.
- (v) Fill in the blank with a preposition: She looked up ----- him.
(a) by (b) at (c) of (d) in.
- (vi) Fill in the blank with an article:
Mrs. White drew back with ----- grimace, but her son, taking it, examined it curiously.
(a) a (b) the (c) an (d) none of these.

B.TECH /AEIE/BT /CE/ CHE/CSE/ECE/EE/ IT/ ME /1ST SEM / HMTS 1101/2017

- (vii) Read the following sentences and choose the expression that convey the intended idea in a manner that is closest to standard English usage.
- (a) For vacations , Sheetal is planning to go to Jodhpur to polish up her Jodhpuri.
(b) During vacations , Sheetal is planning to go to Jodhpur to polish her Jodhpuri up.
(c) In vacation, Sheetal is planning to go to Jodhpur to polish her Jodhpuri up.
(d) During vacation,Sheetal is planning to go to Jodhpur to polish up her Jodhpuri.
- (viii) Punctuate the following choosing the appropriate Punctuation marks at appropriate places:
When he was young Shakespeare who went on become the greatest writer of all times married a woman eight years his senior
- (a) When he was young, Shakespeare, who went on become the greatest writer of all times, married a woman, eight years his senior.
(b) When he was young, Shakespeare who went on become the greatest writer, of all times, married a woman eight years his senior.
(c) When he was young Shakespeare ,who went on become the greatest writer of all times, married a woman eight years his senior
(d) When he was young, Shakespeare ,who went on become the greatest writer of all times, married a woman eight years his senior.
- (ix) Change the following expression into indirect speech:
"We are not going to speak to the journalists".
- (a) Journalists will not be spoken to.
(b) The duo decided not to speak to the journalists
(c) He decided that he will not speak to the journalists.
(d) It was decided that they will not speak to the journalists.
- (x) Fill in the blank with the correct form of the verb
The CEO ----- a transfer to Mumbai where profits would be larger.
- (a) considered (b) has been considering
(c) had been considering (d) has considered.

Group - B

2. (a) What are the different levels of communication? Give examples.
(b) Mention one barrier each under the three categories- intrapersonal, interpersonal and organisational. Explain with examples.

6 + 6 = 12

3. (a) How does a receiver influence the sender's communication skills? Substantiate your answer with appropriate examples.
- (b) 'Growth and success of an organization broadly lies in continuous multi-level and multi-directional flow of communication'. Elaborate the statement citing examples.

6 + 6 = 12

Group - C

4. Assume that you are the Chief Librarian of the Radha Krishnan Community Centre, Chandigarh. Nirman organization, a non profit group raises funds and provides volunteers to support your centre. Every February, you send a report of the previous year's activities & accomplishments to this group, as it provides an annual grant of fifty lac rupees. Now write a letter report to be submitted to the Director of the Nirman Organization giving the details of the previous year's activities and informing the new activities you are planning to introduce in the coming year.

12

5. (a) As the Project Manager write a disciplinary memo to your team member for accepting low quality materials from the supplier for the ongoing construction project.
- (b) As the Local Committee Member write a letter report to the Councillor on the problem of water logging during monsoon based on a survey in the Behala area.

6 + 6 = 12

Group - D

6. The sea is a hungry dog
Giant and grey.
He rolls on the beach all day.
With his clashing teeth and shaggy jaws
Hour upon hour he gnaws
The rumbling, tumbling stones,
And 'Bones, bones, bones, bones!'
The giant sea-dog moans,
Licking his greasy paws.

- (i) Identify at least two figures of speech from the extract and explain them in details.
- (ii) Mention the rhyme scheme of the cited extract.
- (iii) From what you understand to be theme of the poem, endow it with a title of your own and justify it.

(6 + 3 + 3) = 12

7. Rock Walls by Dr. A. P. J. Kalam

Some build rock walls all their lives,
When they die miles of walls divide them.
Others build rock walls, one rock on another,
And: then build a terrace, where they pray for love.

Yet others build walls to enclose orchards,
Endeavouring to find ways to fulfill hunger.
A few others build rock walls - to make a home,
It is their mission to serve humanity and nature.

I build no walls, to confirm to joy or sorrow;
To sacrifice or achieve, or to gain or lose,
I just grow flowers on all open spaces,
And float lilies on ponds and rivers.

I keep planting trees, for birds to have nests,
At the dawn of the sun, when morning breeze blow.
Sun light get filtered through shining tree leaves,
Birds' flight gives me sense of freedom and pleasure.

Scattered light of colour and treasure,
Fragrance of flowers gives me delight of creator.
Lilies floating over like nature's dance,
Why should I build walls to confine them all?

I have no house, only open spaces,
Filled with truth, kindness and dreams.
Desire to see my country developed and great,
Dreams to see everywhere happiness and peace.

- (a) 'Walls' have been used in this poem to mean various things. Elaborate.
- (b) Explain the lines: "I have no house, only open spaces, Filled with truth, kindness and dreams".

6 + 6 = 12

Group - E

8. (a) In "The Monkey's Paw", how does the author create suspense and tension in the story?
(mention the use of specific language items and situations to substantiate your answer)
- (b) In the story 'Astrologer's Day' the author has used descriptive details that help you visualize the market place. Write a paragraph of approx. 100 words to describe a market place you have visited

6 + 6 = 12

9. Rewrite the following dialogues containing literary expressions, without losing the dramatic effect created in the context of the play, Lithuania:
- (i) Stranger: That's good. That's good. I think I'll be turning in now. I'm dog-tired after that tramp through the woods. By Jove, I was lucky to find this house.
 - (ii) Stranger: I didn't meet a soul the whole day, or see a house. This was the first I came to. I came on it straight out of the forest- from the west there. I was glad to see the light!
 - (iii) Father: There's a curse on these woods. There's not a hare nor a bird in them. They're as quiet as the dead.
 - (iv) Mother: Well; he won't move now. We'll make Ivan bury him out in the woods tonight; or tomorrow. We'll get away from here before the thick of winter.

(3 + 3 + 3 + 3) = 12